

COR CENTRE LARGE: HEAD COMMUNITY CORRECTIONS(CB6)

Gauteng Region: Modderbee Community Corrections (Ref: DCS/07/03)

Salary: 864 693 (all inclusive salary package)

Requirements: Relevant B Degree/National Diploma in behavioural science or equivalent qualification. 7 years relevant experience in a supervisory post. These requirements are in accordance with the relevant Occupational Specific Dispensation. Successful completion of Corrections Science Learnership/Basic Training. Valid driver's licence. Computer literacy.

Competencies and attributes: Firearm skills and the use of relevant security technology. Strategic capability and leadership, policy development and good communication skills. Sound project and programme management skills. Transformation, change and conflict management abilities. Project Management and Stakeholder management skills. Problem solving, analysis and decision making skills. Service delivery innovation. People management and empowerment. In depth understanding of safety and security within a correctional environment. Integrity and honesty. Good interpersonal relations. Knowledge of the Correctional Services Act, Act 111 of 1998.

Responsibilities: Manage the monitoring and evaluation the implementation of Correctional plan. Manage and oversee the operation of Community Corrections Satellite offices. Effectively manage admissions of parolees and probationers. Ensure the provision of Social Work Services and Psychological services within the Community Corrections. Determine conditions of house arrest and supervision for persons serving sentence in the community. Manage the provisions of needs based programmes and services to offenders and facilitate the social acceptance and effective reintegration into their communities. Participate in the case review team for community corrections. Manage and administer the coordination of finance and Human resource support services within the Community Corrections. Development of identity service programs. Exercise control over human resources, finances and assets. Management of performance information.

CENTRE COORDINATOR MED: CASE MANAGEMENT COMMITTEE (CB5)

Gauteng Region: Johannesburg Medium A (Ref: DCS/07/04), Leeuwkop Medium C (Ref: DCS/07/05)

Salary: R461 256 per annum

Requirements: Relevant B degree/National Diploma in Behavioural Sciences or equivalent qualification. 7 years relevant experience on supervisory post. These requirements are in accordance with the Occupational relevant Specific Dispensation. Top secret security classification as an added advantage. Successful completion of Corrections Science Learnership/Basic Training. Valid driver's licence. Computer literacy.

Competencies and attributes: Firearm skills and the use of relevant security technology. communication, project and programme management, transformation management, change management, stakeholder management, problem solving, analysis, service delivery Innovation, decision making, people management and empowerment, in depth understanding of safety and security in a correctional environment, integrity and honesty, confidentiality, good inter-personal relations, knowledge of the Correctional Services Act, Act 111 of 1998, as amended, assertiveness, ability to network and diplomacy.

Responsibility: Planning of the activities of the Case Management Committee. Holding of meetings of the CMC. Management of sentence plans. Manage and Control of offender records. Management of human resources, logistical administration and assets. Management of performance information.