

**PROFINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH**

CLOSING DATE
NOTE

- : 15 august 2022
- : Applications must be submitted on new Z83 form. "Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 1 January 2021, a new application for employment (Z83) form will be effective. Should an individual wish to apply for a post on or after 1 January 2021, he/she will be required to submit the new application for employment form which can be downloaded at www.dpsa.gov.za-vacancies. From 1 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered". Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan

MANAGEMENT ECHELON

POST 28/107

- : **CHIEF FINANCIAL OFFICER REF NO: H/C/27**
Re-Advertisement those who previously applied are encourage to apply)

SALARY
CENTRE
REQUIREMENTS

- : R1 544 415 – R1 739 784 per annum (Level 15), (all-inclusive salary package)
- : Corporate Office; Bloemfontein
- : A post graduate qualification (NQF Level 8) in Accounting/ Financial Accounting or related as recognized by SAQA coupled with Ten (10) years appropriate experience at management level. Five (5) years of the ten (10) years should be on senior management level. Successful and proven track record on leadership and management in Accounting/Financial Management Environment. Successful completion of the Nyukela Pre-entry certificate to Senior Management Services. A Chartered Accountant (South Africa) qualification will be an added advantage. Valid driver's license. Knowledge and Skills: Advanced financial analytical skills and extensive knowledge of the financial prescripts of the Public Service, costing methodologies and performance measurement. Support management decision making through the development of strategic planning information. Extensive experience in managing complex budgets; Working knowledge of the Constitution, Public Service Act and Regulations; Working knowledge of the PFMA, Treasury Regulations, SCM and Procurement procedures and associated practice notes; Strategic capability and strong leadership and organizational skill; Strong problem-solving abilities together with an innovative and pro-active approach; A high degree of computer literacy (Microsoft Word, Excel, e-mail and PowerPoint); In depth knowledge of accounting systems, e.g. BAS, PERSAL and LOGIS; Understanding of Good Corporate Governance

principles (King III); Knowledge of financial risk management practices; Experience and ability to work in cross-functional projects / teams; Excellent coordination and project management skills; Extensive generic management competencies, including strategic capability and leadership, programme and project management, people management, empowerment and financial management.

DUTIES

: The purpose of this position is to provide strategic leadership and direction on Budgeting, Financial, Accounting and Supply Chain Management practices in line with National Treasury Regulations. Provide strategic leadership and direction to the Finance Cluster whilst ensuring compliance of the Department to the Treasury Regulations, the PFMA and other relevant prescripts; Provide technical advice and support to Senior and Line Managers to ensure the effective utilization of resources in line with the Strategic Objectives of the Department. Ensure adequate financial control arrangements and systems for accountable delegation of financial powers, asset management, monitoring, evaluation, early warning and timeous corrective action. Oversee the budgetary process within the Department, exercise budgetary control and provide at a strategic level early warning arrangement. Develop and facilitate the implementation of Supply Chain Management System consistent with legislative and other good governance arrangements. Oversee the preparation and submission of the annual financial statements and liaison with the Office of the Auditor-General. Formulate creative solutions to enhance effectiveness and efficiency in the delivery of the services and the administration of the Department. Advise the Accounting Officer on all matters that have strategic and financial implications. Liaise with the relevant role-players in the financial environment regarding transversal financial matters including, but not limited to the Office of the Auditor-General.

ENQUIRIES APPLICATIONS

: Mr MNG Mahlatsi, Head: Health Tel No: (051) 408 1107/08
: To: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION

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POST 28/108

: **CHIEF DIRECTOR: FINANCIAL MANAGEMENT REF NO: H/C/28**

SALARY CENTRE REQUIREMENTS

: R1 269 951 per annum
: Corporate Office: Bloemfontein
: Degree in Financial Management / Accounting. 5 years at Senior Management level. Successful completion of the Nyukela Pre-entry certificate of Senior Management level. Valid Driver license. Knowledge And Skills: Understanding of Public Financial Management Act, Labour Relations Act and related Collective Agreements, Basic Conditions of Employment, Free State Provincial Revenue Act, Performance Management System, Public Service Regulations, Public Service Act, National Health Act, Provincial Health Act, Free State Hospital Act, National Development Plan, Strategic Planning and change and knowledge management. people management, financial management, problem solving, planning and organizing, policy analysis and development, good communication skills, reporting writing skills, facilitation skills, co-ordination skills, leadership skills, change and knowledge management, planning and organization skills, negotiation skills, influencing skills and conflict management. A post Postgraduate qualification and Registration with the Professional Bodies in Accounting will be an added advantage.

DUTIES

: Oversee the budget and revenue management in the Department, oversee the management of budget models, for all costs centres including sub-components, oversee the management guidelines, parameters, schedules and procedures for actual budget preparation, oversee the management of budget performance for budget monitoring control, provide advice on general budget performance, alerting special circumstances or concerns, participate in budget preparation for the Chief Directorate, providing inputs on special budget items, resolving of major budget problems, provide strategic guidance in planning budget and revenue strategy for individual departments, oversee the budget estimates versus actual figures, and the development of strategy to maximize budget efficiencies, oversee the management, goals and plans strategies for future budgeting and revenue management, oversee the management of on-going forecasts of operating revenues, expense and prepares quarterly budget reports, oversee the management and analytical support in the review of budget and revenue operations and programs, oversee management reporting